

ALASTAIR AMES ASSOCIATES

Privacy Policy

Under the Data Protection Acts of 1984 and 1998, Alastair Ames Associates must comply with regulations which are designed to ensure that any data that you provide to us is processed with due care and attention. We take very seriously our commitment to privacy for everyone who accesses this site.

Any personal data we collect is to assist us in the recruitment process. This data may consist of information such as your name, address, email address, work and education history. We collect and process sensitive personal data only so far as is necessary to ensure that we conform to legal requirements e.g. equality of opportunity legislation. Registering your details with us and subsequent use of this website gives your consent to us collecting and processing sensitive personal data supplied by you and disclosure of this information to prospective employers and clients as part of the normal recruitment process.

On occasions, it may be necessary for us to disclose information to third parties who may be prospective or intended employers or clients for the purposes of recruitment. From time to time we may also share aggregate information with selected third parties but we do not disclose individual names or any identifying information.

Security of data is of paramount importance to us. Access to your personal data is only provided to our staff and those third parties who may help us to process the data and, in order to aid the recruitment process, to prospective employers or clients.

This policy may be subject to future change for any number of reasons including business or legislative. Any changes will be posted on this page and, if they are substantial in content, may be promoted on the website or through email notification.

Under the Employment Agencies Act 1973, Alastair Ames Associates is obliged to hold your data for a minimum of 12 months after it was last used. If you would like your data to be removed please let us know in writing.

Alastair Ames Associates is registered with the Information Commissioner's Office under registration number Z7204737.

For the purposes of the General Data Protection Regulation (GDPR) Alastair Ames Associates relies on 'Legitimate Interests' - this being a lawful basis for processing your data. Alastair Ames Associates has undertaken the three-part test and conducted the assessment. The 'legitimate interest' is the most appropriate basis. Our legitimate interest is providing a recruitment and search and selection service to candidates and clients.